

Board of Apprenticeship Training (SR), Taramani, Chennai
(Govt. of India, Ministry of Education)
Organizing
Certificate Verification for selection of Apprenticeship Training
in
HEAVY VEHICLES FACTORY, AVADI, CHENNAI

Call Letter for Attending Certificate Verification

Dated: 04.05.2026

Dear Students,

With reference to the Notification published in our Website in connection with engagement of Engineering Graduate & Diploma (Technician) and Non -Engineering Graduate Apprentices in **Heavy Vehicles Factory, Avadi, Chennai** based on the percentage of marks, community declared by you during the online enrolment, your candidature has been shortlisted for Certificate Verification in the following venue:

Note: Shortlisted name list published in our portal <https://nats.education.gov.in> Go to Home page bottom → Regional Events → Click BOAT (Southern Region) → Apprenticeship News.

kindly note your S.no. - to be filled in your Bio-data form)

DATE & TIME:	14.05.2026 AT 03.30 P.M.
VENUE:	Heavy Vehicles Factory Training School, HVF, Avadi, Chennai – 54.

ATTACHMENTS:

1. Bio-data form – To be filled by the candidate and submit the same at the time of Certificate verification
2. Shortlisted Name List (64 pages)

Heavy Vehicles Factory, Avadi, Chennai, can increase or decrease the number of vacancies no matter what was mentioned in the notification itself.

The claim for admission under the category is subject to the verification of original certificates.

The provisional admission of the candidate for Certificate Verification does not confer any rights for selection of Apprenticeship Training.

(Since the shortlist is prepared based on the percentage of marks and community declared by the student, the rank list may change after physical verification of original certificates, in case any mismatch is observed.)

Please report along with the following Original Certificates and one set of Xerox copies:

- a. Degree/Diploma certificate
- b. Consolidated Mark Sheet/All semester mark sheets to verify the percentage of marks.
If awarded CGPA, convert this to equivalent percentage as (CGPAx10)
For Graduate in Engineering
(Ex: 9.67 = 96.70) (with two decimal)
- c. Diploma Provisional Certificate
- d. Consolidated Mark Sheet/All semester mark sheets to verify the percentage of marks.
Consolidated mark sheet – Percentage awarded (Ex. 85% = 85.00) (with two decimal)
- e. For Non-Engineering Graduates (B.A., B.Sc., B.Com., BBA., BCA etc)
- f. Consolidated Mark Sheet/All semester mark sheets to verify the percentage of marks.
If awarded CGPA (Part III - major subject), convert this to equivalent percentage as (CGPAx10)
(Ex: 8.67 = 86.70) (with two decimal)

- g. Community Certificate, in case of SC/ST/OBC. In case of OBC, Certificate (for BC/MBC/DNC) shall be in the Central Government approved format, clearly indicating the Non-Creamy layer status, otherwise your claim for OBC will not be considered.
- h. PwD certificate (Person with Disability) if applicable

(Kindly note, request for change of date for Certificate verification of the original certificates will not be entertained.)

Please read the following instruction:

I. TRAVEL EXPENSES:

No TA / DA will be paid for attending certificate verification.

II. BOARDING/LODGING:

No boarding or lodging expenses are admissible during selection process.

III. Upon completion of the Apprenticeship period in the **Heavy Vehicles Factory, Avadi, Chennai,** there will be **NO** obligation to offer regular employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship.

IV. The Graduate and Diploma (Technician) Apprenticeship Training is for a period of one year.

V. Monthly Stipend for Engineering and Non Engineering Graduate Apprentices is Rs.18,000/- and Diploma (Technician) Apprentices is Rs.16200/-

VI. If two or more candidates secured same percentage of marks, their date of birth and year of passing shall be considered for seniority in the selection list.

VII. The candidate who has already undergone/undergoing Apprenticeship Training, (or) having work experience of more than one (1) year are **not eligible** to attend this certificate verification.

VIII. You will be allowed to **Heavy Vehicles Factory, Avadi, Chennai – 54**, premises only at specified time mentioned in the call letter.

Kindly bring the filled Bio Data (format enclosed) along with Photocopies /Xerox of Degree/Diploma Provisional Certificate, Consolidated Mark Sheet, Community Certificate and Person with Disability Medical Certificate / Book (PwD - if applicable) while coming for certificate verification, along with a copy of this email. In case of any query, please send email to tncop@boat-srp.com

Result will be published in our in our portal <https://nats.education.gov.in> Go to Home page bottom →Regional Events -> Click BOAT (Southern Region) → Apprenticeship News, during the Second week of June '2026.

- DIRECTOR OF TRAINING